

**BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS
MINUTES – December 14, 2004**

COVER PAGE

BOARD NAME: BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS

DATE: DECEMBER 14, 2004

ROOM: CENTRAL CONFERENCE ROOM

LOCATION: DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION

TIME

SCHEDULED: 8:30 A.M.

TIME CALLED

TO ORDER: 8:40 A.M.

ADJOURN: 12:02 P.M.

CHAIRMAN: DAVID TITCOMB, VICE CHAIRMAN

SECRETARY: DEIRDRA PERRY

BOARD CLERK: SUSAN GREENLAW

MEMBERS PRESENT: EDGAR CATLIN III, ELWOOD ELLIS, DAVID TITCOMB, DEIRDRA PERRY, JOHN ROBERTS

MEMBERS ABSENT: MICHAEL SACKETT

OTHERS PRESENT: CAROL LEIGHTON, ADMINISTRATOR; DENNIS SMITH, ASSISTANT ATTORNEY GENERAL; BOB PERKINS, ASSISTANT ATTORNEY GENERAL; KIM BAKER-STETSON, LICENSING CLERK; SUSAN GREENLAW, BOARD CLERK

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CALL TO ORDER

The meeting was called to order at 8:40 a.m.

AGENDA MODIFICATIONS

OLD BUSINESS

Action on Minutes of October 26, 2004 Meeting

A motion was made by John Roberts to approve the minutes of the October 26, 2004 meeting as written; seconded by Deirdra Perry. Unanimous.

NEW BUSINESS

Administrator's Report

- Discussed the Governor's Executive Order regarding the hiring freeze and new process for out of state travel.
- Discussed statute revisions – in process of reformatting existing statute.

Complaint Officer's Report

John Roberts, Complaint Officer, presented the facts in the following cases:

#LS-179: A motion was made by Elwood Ellis to dismiss upon finding no violation of Board statutes or rules; seconded by Deirdra Perry. Unanimous.

#LS-192: A motion was made by Elwood Ellis to dismiss upon finding no violation of Board statutes or rules; seconded by Edgar Catlin. Unanimous.

#LS-193: A motion was made by Elwood Ellis to dismiss upon finding no violation of Board statutes or rules; seconded by Edgar Catlin. Unanimous.

#LS-194: A motion was made by Edgar Catlin to table this complaint and bring it back concurrently with the complaint officer's report on a board initiated complaint against the appropriate licensee; seconded by Deirdra Perry. Unanimous.

#LS-195: A motion was made by Edgar Catlin to dismiss upon finding no violation of Board statutes or rules; seconded by Deirdra Perry. Unanimous.

#LS-196: A motion was made by Edgar Catlin to dismiss upon finding no violation of Board statutes or rules; seconded by Elwood Ellis. Unanimous.

BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS

MINUTES – December 14, 2004

#LS-197: A motion was made by Elwood Ellis to dismiss upon finding no violation of Board statutes or rules; seconded by Deirdra Perry. Unanimous.

#LS-198: Edgar Catlin recused and left the room. A motion was made by Deirdra Perry to table pending further investigation; seconded by Elwood Ellis. Ellis, Perry, and Titcomb voted in the affirmative; none opposed. Motion carried.

#LS-199: A motion was made by Elwood Ellis to dismiss upon finding no violation of Board statutes or rules and send a letter of guidance to the licensee regarding offering to provide surveying services without a license; seconded by Deirdra Perry. Unanimous.

#LS-200: A motion was made by Edgar Catlin to dismiss upon finding no violation of Board statutes or rules; seconded by Deirdra Perry. Unanimous.

#LS-201: A motion was made by Deirdra Perry to dismiss upon finding no violation of Board statutes or rules; seconded by Elwood Ellis. Unanimous.

#LS-202: A motion was made by Edgar Catlin to schedule an adjudicatory hearing; seconded by Deirdra Perry. Unanimous. A motion was made by Elwood Ellis to leave the scheduling to staff; seconded by Deirdra Perry. Unanimous.

Review and Action on Applications

Nothing to review.

MSLS Report

Reported on discussions regarding upcoming NCEES issues.

Statute/Rules

Discussed under Administrator's Report.

Correspondence and Communications

A motion was made by David Titcomb to authorize out of state travel for Elwood Ellis to attend the NCEES Northeast Zone Meeting in April 2005; seconded by Deirdra Perry. Unanimous.

Next Meeting Scheduled for January 25, 2005 at 8:30 a.m.

OTHER BUSINESS

ADJOURN - Being no further business, the meeting adjourned at 12:02 p.m.

Respectfully submitted,

Susan Greenlaw
Board Clerk